

Health and Safety Policy

This is the statement of general policy and arrangements for: Southmill Ltd


Overall and final responsibility for health and safety is that of: Rob Roach – Director

Day to Day responsibility for ensuring this policy is put into practice is delegated to: Rob Roach – Director

Checked and approved by: Jonny Mitchell

Signed off by: Rob Roach – Director

STATEMENT OF GENERAL POLICY	RESPONSIBILITY OF: Name/Title	ACTION/ARRANGEMENTS
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from our work activities	Rob Roach Director	As a management company Southmill Ltd will undertake construction phase plans to the satisfaction and approval of the Principal Designer this will form the basis of the individual site policy, sub-contractor risk assessments will be reviewed and approved using our briefing form. (policy will be reviewed yearly, or earlier if working habits or conditions change, based on near misses and/or accidents)
To provide adequate training to ensure employees are competent to do their work	Rob Roach Director Checked and Approved by Jonny Mitchell Signed off by Rob Roach Director	Staff and temporary staff will be given an induction explaining company procedures which will include the necessary health and safety information, we will ensure adequate training is given to include CSCS, Asbestos awareness, SMSTS, We will further ensure that sub-contractors are competent and that they provide adequate training for their employees they will have the appropriate trade cards CSCS, CPCS, asbestos awareness, PASMA etc. to undertake their works. As Southmill Ltd 's works are generally of a transient nature, our sites will have site specific induction, an evacuation plan, fire fighting equipment and means of raising the alarm, emergency procedure a refurbishment and demolition asbestos survey and electrical safety certificate before work commences
To engage and consult with employees on day to day safety conditions and provide advice and supervision on occupational health	Rob Roach – Director Damian Clarke – Director	Staff will be routinely consulted on health and safety matters as they arise but also formally consulted at regular health and safety performance review meeting (monthly team meeting) or sooner if required it is the duty of department directors to ensure their respective sites undertake weekly safety forums with site operatives and that suggestion boxes are available to provide objective feedback
To implement emergency procedures –evacuation in case of a fire or other significant incident	Rob Roach – Director	All sites will have an emergency/fire plan showing safe access and egress routes, location of fire points assembly point, emergency contact details, first aid arrangements this is to be displayed on the safety notice board located in the canteen, induction room or site office on all projects
To provide safe and healthy working conditions, provide and maintain plant equipment and machinery, and ensure safe storage/use of substances	Rob Roach Director Checked and Approved by Jonny Mitchell Signed off by Rob Roach Director	Toilets, washing facilities and drinking water will be provided. We will ensure routine inspections and testing of equipment plant and machinery and for ensuring that action is promptly taken to address any defects. Staff/sub-contractors are trained in safe handling/use of substances

Health and safety poster is displayed	Site safety notice board		
First aid box and accident book are located	Site office		
Accidents and ill health at work reported immediately to Jonny Mitchell on 07515377847 who will undertake accident investigation and report under Riddor or directly to the HSE on line or on 0845 300 9923			
Signed (Managing Director)		Date (last review)	24/09/2018
			
Subject to review, monitoring and revision by	Rob Roach	Every	12 months or sooner if work activity changes

